



Madera County Clerk
Rebecca Martinez
200 W. 4th Street
Madera CA 93637
(559) 675-7721

CERTIFICATE OF REGISTRATION PROCESS SERVER

Instructions: Please **TYPE** or **PRINT** legibly and firmly in BLACK ink. Neither the County Clerk nor his/her deputies are permitted by law to give legal advice and/or assistance. This filing will be a public record and there are no refunds.

Clerk Filing Fees:

Filing Registration: \$100.00 Filing Bond: \$7.00 Additional ID card: \$10.00

Additional Recorder Fees:

Bond - first page: \$14.00 Each additional Page(s): \$3.00/per page or side

Type of Filing: New Renewal

If a renewal, enter previous
registration number:

If a renewal, a new registration number must be assigned if there is a lapse of three or more years in the period of registration. The date of expiration is two years from the date of filing OR the date the bond expires, whichever occurs first.

Registrant is An Individual A Corporation
(select one): A Partnership

Provide all Registrant Information below:

Registrant Full Name

Age

Corporation/Partnership
Name (if applicable)

Address

City

State

Zip Code

Telephone

For County Clerk Staff only:

ID verified? Yes No

Type of ID presented:

The undersigned, hereby certifies/declares that:

1. As an INDIVIDUAL, I have NOT been convicted of a felony.
 I have been convicted of a felony, attach a copy of the certificate of Rehabilitation, Expungement or Pardon.
 2. As an INDIVIDUAL, I have resided in this State for a period of one year immediately preceding the filing of this certificate.
 3. Said INDIVIDUAL will perform his/her/their duties as a process server in compliance with the provisions of law governing the service of process in this State.
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As a CORPORATION or PARTNERSHIP, the corporate officers or general partners declare that:

1. The officers/partners have NOT been convicted of a felony.
 have been convicted of a felony, attach a copy of the certificate of Rehabilitation, Expungement or Pardon.
 2. As a CORPORATION/PARTNERSHIP, the corporation or partnership has been organized and existed continuously for a period of one year immediately preceding the filing of this certificate OR
 a responsible managing employee, partner, or officer has been previously registered under this chapter.
 3. Said corporation or partnership will perform his/her/their duties as a process server in compliance with the provisions of law governing the service of process in this State.
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List the names, ages, addresses, and telephone numbers of the corporate officers or general partners (use extra sheets if necessary):

1. Name

1. Age

1. Address

1. City

1. State

1. Zip Code

1. Telephone

2. Name

2. Age

2. Address

2. City

2. State

2. Zip Code

2. Telephone

Each of the following declares under penalty of perjury under the laws of the State of California that the foregoing is true and correct to the best of their knowledge.

Executed at (Place)

Date

Signature

Signature

(PRINT FORM AND SIGN)