



TO: Darin McCandless

FROM: Elba Gomez 

DATE: March 23, 2020

RE: Human Resources Office Closure to the Public for COVID-19

Due to the rapidly changing situation regarding COVID-19, The Human Resources Department will be closed to the public. This closure is currently planned through April 17, 2020, but may extended based upon circumstances beyond our control.

Staff members will be alternating work from home schedules. If you need to discuss specific items with one of our staff members or make an appointment to drop off/pick up documents, please call our office at (559) 675-7705 or email the staff member directly.

HR Office

Veronica Cabrera at veronica.cabrera@maderacounty.com

Stephanie Valdez at stephanie.valdez@maderacounty.com

Payroll

Kym Brooks at KBrooks@maderacounty.com

Linda Ely at Lely@maderacounty.com

Leaves

Ramona Veloz at ramona.veloz@maderacounty.com

Benefits

Tanya Cam at TCam@maderacounty.com

Recruitment

Sabrina Mendez at sabrina.mendez@maderacounty.com

Breeann Arkelian at breeann.arkelian@maderacounty.com

Cc: Michele May, Assistant Director of Human Resources
Department Heads

