



# MADERA COUNTY

## Department of Social Services

### REQUEST FOR QUALIFICATIONS

#### Child Welfare Services

*Anger Management • Substance Use Disorder Education • Batterers Intervention • Domestic Violence Education*

<b>Issuing Agency</b>	Madera County Department of Social Services (MCDSS)
<b>RFQ Number</b>	MCDSS-RFQ-2026-100
<b>Issue Date</b>	May 19, 2026
<b>Questions Deadline</b>	June 5, 2026 at 5:00 PM (PST)
<b>Submissions Due</b>	June 19, 2026 at 5:00 PM (PST)
<b>Submit To</b>	Madera County via electronic submission to DSS-Analysts@maderacounty.com
<b>Contact Person</b>	Contracts Stephanie Urena Phone: (559) 675-7841 Email: Stephanie.Urena@maderacounty.com

### SECTION 1: INTRODUCTION AND BACKGROUND

Madera County Department of Social Services (MCDSS), Child Welfare Services, is issuing this Request for Qualifications (RFQ) to identify and pre-qualify experienced providers capable of delivering evidence-based and evidence-informed classes and intervention programs to families involved with the child welfare system in Madera County, California.

MCDSS serves a diverse population throughout Madera County, including urban, suburban, and rural communities. Families involved with child welfare often present with complex, interrelated needs including histories of domestic violence, substance use disorders, and difficulty managing anger and conflict. To address these needs holistically and support family reunification and child safety, MCDSS

seeks qualified providers to offer structured, culturally responsive, and court-admissible programming.

Qualified respondents selected through this RFQ process may subsequently be invited to negotiate and enter into a contract with MCDSS. Inclusion on the qualified provider list does not guarantee a contract or any minimum level of referrals.

## **SECTION 2: SCOPE OF SERVICES**

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MCDSS is seeking qualified providers who are able to serve all the service categories listed below. Respondents must be capable of delivering services across all categories in order to be considered.

### **2.1 Anger Management**

Providers must offer a structured anger management curriculum appropriate for adults with open child welfare cases, which may include court-ordered clients. Program requirements include:

- Minimum of 12 sessions utilizing a recognized, evidence-based curriculum
- Psychoeducational content addressing triggers, emotional regulation, cognitive restructuring, and conflict de-escalation
- Individual intake assessment and orientation for all participants prior to group enrollment
- Progress reports issued to MCDSS case managers at program intake, invoicing, and completion
- Certificate of completion issued to each participant upon successful program graduation
- Certified staff as required by applicable California law and regulation
- Ability to provide services in English and Spanish preferred

### **2.2 Substance Abuse Education**

Providers must deliver substance use disorder education programming appropriate for adults with open child welfare cases, which may include court-ordered clients. Program requirements include:

- Minimum of 12 sessions of structured substance abuse education
- Curriculum grounded in recognized frameworks. Proposed curriculum must be designed in alignment with the American Society of Addiction Medicine (ASAM) criteria and evidence-based principles, including recognition of substance use disorder as a chronic, treatable condition and the continuum-of-care framework. Content covering the impact of substance use on child development and family systems
- Individual intake assessment and orientation for all participants prior to group enrollment
- Coordination with MCDSS and any concurrent substance use disorder treatment providers
- Progress reports issued to MCDSS case managers at program intake, termination for non-completion or compliance, invoicing, and completion
- Licensed or certified staff as required by applicable California law and regulation
- Ability to provide services in English and Spanish preferred

### **2.3 Batterers Intervention Program (BIP)**

Providers must operate a Batterers Intervention Program that meets all requirements established by the California Penal Code § 1203.097.

- Minimum 52-week program length for court-ordered participants, consistent with state standards
- Weekly group sessions of at least two hours per session
- Curriculum addressing accountability and responsibility, power and control dynamics, nonviolent communication, and impact of domestic violence on children
- Individual intake assessment and orientation for all participants prior to group enrollment
- Progress reports issued to MCDSS case managers at program intake, termination for non-completion or compliance, invoicing, and completion
- Licensed or certified staff as required by applicable California law and regulation
- Ability to provide services in English and Spanish preferred

## 2.4 Domestic Violence Education Program

Providers must deliver the Phoenix Domestic Violence Education Program (or a substantially equivalent structured domestic violence education curriculum approved by MCDSS, prior to program delivery), designed for individuals involved with child welfare who have been identified as domestic violence victims or perpetrators, and who may not meet the threshold for BIP.

Requirements include:

- Individual intake assessment and orientation for all participants prior to group enrollment
- Adherence to the Phoenix curriculum framework or a comparably structured, approved alternative
- Content covering safety planning, dynamics of abuse, healthy relationship skills, parenting in the context of domestic violence, and community resources
- Coordination with MCDSS social workers and domestic violence service partners in Madera County
- Victim-survivors and individuals with abusive behavior histories must be served in fully separated, concurrent program tracks with no co-mingling of participants.
- Progress reports issued to MCDSS case managers at program intake, termination for non-completion or compliance, invoicing, and completion
- Licensed or certified staff as required by applicable California law and regulation
- Ability to provide services available in English and Spanish preferred

## SECTION 3: MINIMUM QUALIFICATIONS

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To be considered for qualification, respondents must demonstrate compliance with all the following minimum requirements:

### 3.1 Organizational Requirements

- Legal status as a non-profit organization, for-profit corporation, LLC, sole proprietorship, or public agency, duly organized and operating under California law
- Minimum of two (2) years of documented experience delivering the specific service type(s) for which qualification is sought
- Current general liability insurance of at least \$1,000,000 per occurrence and \$2,000,000 aggregate

- Workers' Compensation Insurance as required by California law
- Automobile liability insurance if services involve transportation of clients
- Ability to maintain confidentiality consistent with California Welfare and Institutions Code and HIPAA, as applicable

### 3.2 Staff Qualifications

- All program facilitators must hold applicable licensure, certification, or credentials required by California law for the service category
- BIP facilitators must meet qualifications specified under California Penal Code § 1203.097 and applicable county probation standards
- Substance abuse education staff must hold a current certification from a California-recognized alcohol and drug counseling certifying body approved by the California Department of Health Care Services (DHCS).
- All staff must pass a criminal background check; no person with a conviction involving child abuse, domestic violence, or sexual offenses may provide direct services
- All staff must complete mandatory reporter training pursuant to California Penal Code § 11166

### 3.3 Program Capacity and Access

- Ability to accept referrals from MCDSS within 10 business days of receipt
- Physical service delivery ability within Madera County or documented ability to serve Madera County residents without undue burden
- Ability to offer flexible scheduling including evening hours to accommodate working parents
- ADA-accessible facility or in-home/virtual service delivery capability as appropriate

## SECTION 4: SUBMISSION REQUIREMENTS

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Respondents must submit a complete Statement of Qualifications in the format prescribed below. Incomplete submissions will not be evaluated. All sections must be clearly labeled and tabbed or bookmarked if submitted electronically.

### 4.1 Required Documents and Content

1. **Cover Letter** – Signed by an authorized organizational representative. Confirm compliance with all minimum qualifications.
2. **Organizational Profile** – Legal name, business type, address, federal tax ID, DUNS/SAM registration (if applicable), years in operation, and description of core mission and services.
3. **Program Descriptions** – For each service category: curriculum name and source, session structure, theoretical framework, cultural responsiveness approach, and documentation/reporting practices.
4. **Staff Credentials** – Resumes or credential summaries for key program staff and facilitators; copies of applicable licenses, and certifications.

5. **Experience and References** – Description of at least two (2) comparable service contracts or programs completed within the past three (3) years; contact information for three (3) professional references, including at least one from a California county child welfare or probation agency.
6. **Capacity Statement** – Description of current and projected service capacity, waitlist practices, staffing levels, facility information, hours of operation, and language capabilities.
7. **Required Certifications (if applicable)** – BIP program certification, Probation Department approval letters, or other required approvals.
8. **Signed Certifications** – Completed and executed copies of all required certifications in Exhibit A (Non-Collusion Declaration, Drug-Free Workplace Certification, and Debarment/Suspension Certification).

#### 4.2 Submission Format and Delivery

- Submissions may be delivered electronically (PDF, single document, max 50 MB) to [dss-analysts@maderacounty.com](mailto:dss-analysts@maderacounty.com) with subject line: "RFQ MCDSS-2026-100 – [Organization Name]"
- Late submissions will not be accepted. Electronic submissions must be received by 5:00 PM PST on the due date; file-size or technical issues are the responsibility of the submitting organization.
- Submissions become the property of MCDSS and are subject to the California Public Records Act.

### SECTION 5: EVALUATION AND SELECTION PROCESS

MCDSS will evaluate all timely, complete Statements of Qualifications using the criteria and weights set forth below. MCDSS reserves the right to request clarifications, conduct site visits, or contact references without prior notice.

Evaluation Criterion	Maximum Points
Organizational experience and track record delivering comparable services	25
Quality and completeness of program curriculum and service design	25
Staff qualifications, credentials, and cultural competency	20
Organizational capacity, geographic access, and scheduling flexibility	15
Quality of references and past performance with child welfare-involved populations	10
Completeness and clarity of submission	5
<b>TOTAL</b>	<b>100</b>

Respondents achieving a minimum score of 70 points will be placed on the MCDSS Qualified Provider List. Placement on the Qualified Provider List does not constitute award of a contract and confers no right to payment.

## **SECTION 6: GENERAL TERMS AND CONDITIONS**

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### **6.1 Right to Reject**

MCDSS reserves the right to reject any or all Statement of Qualifications, to waive any irregularities, and to accept the Statement of Qualifications deemed most advantageous to the County. This RFQ does not obligate Madera County to award a contract.

### **6.2 Costs of Preparation**

All costs incurred in the preparation and submission of a Statement of Qualifications are the sole responsibility of the respondent. MCDSS will not reimburse any costs associated with this solicitation.

### **6.3 Confidentiality**

Respondents must maintain the confidentiality of all client information in accordance with applicable state and federal law, including California Welfare and Institutions Code §§ 827 and 10850, HIPAA, and 42 C.F.R. Part 2 (as applicable to substance abuse records).

### **6.4 Non-Discrimination**

Qualified providers must comply with all applicable federal and state non-discrimination laws and must provide services without regard to race, color, national origin, religion, sex, sexual orientation, gender identity, disability, age, or any other characteristic protected by law, consistent with Title VI of the Civil Rights Act of 1964 and California Government Code § 11135.

### **6.5 Mandatory Reporting**

All provider staff who provide direct services to children or families must comply with California mandatory child abuse reporting requirements as specified in California Penal Code §§ 11164–11174.3.

### **6.6 Modification and Withdrawal**

MCDSS reserves the right to amend this RFQ at any time prior to the submission deadline. Any amendment will be posted on the Madera County website and transmitted to all known interested parties. Respondents may withdraw their Statement of Qualifications at any time prior to the submission deadline by providing written notice to the Contracts Unit.

### **6.7 Public Records**

All Statement of Qualifications submitted in response to this RFQ are subject to disclosure under the California Public Records Act (Government Code § 6250 et seq.) following award. Respondents claiming any portion of their SOQ as a trade secret must clearly identify such portions in writing at the time of submission; MCDSS makes no representation regarding the enforceability of any such claim.

## SECTION 7: QUESTIONS AND ADDENDA

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All questions regarding this RFQ must be submitted in writing by email to [dss-Analysts@maderacounty.com](mailto:dss-Analysts@maderacounty.com) no later than June 5, 2026 at 5:00 PM PST. Include "RFQ MCDSS-2026-100 – Question" in the subject line. Oral questions will not be accepted.

Responses to all written questions received by the deadline will be compiled into a written addendum and posted on the Madera County DSS website at [www.maderacounty.com/dss](http://www.maderacounty.com/dss) no later than June 12, 2026. All addenda become part of this RFQ. It is the responsibility of each respondent to check the website for addenda prior to submitting a Statement of Qualifications.

## EXHIBIT A: REQUIRED CERTIFICATIONS

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### Non-Collusion Declaration

The undersigned hereby declares under penalty of perjury under the laws of the State of California that the Statement of Qualifications is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the Statement of Qualifications is genuine and not collusive or sham; that the respondent has not, directly or indirectly, induced or solicited any other respondent to submit a false or sham Statement of Qualifications; and that the respondent has not colluded, conspired, connived, or agreed with any other respondent or anyone else to submit a false or sham Statement of Qualifications.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Organization Name

### Drug-Free Workplace Certification

Pursuant to Government Code § 8355, the respondent certifies that it will provide a drug-free workplace by: (a) publishing a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited; (b) establishing a drug-free awareness program; and (c) requiring each employee engaged in performance of services under any resulting contract to abide by the terms of the statement.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

### Debarment and Suspension Certification

The respondent certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in any

federally or state-funded transaction, and that this certification is made in accordance with 2 C.F.R. Part 200 and applicable California regulations.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

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**END OF REQUEST FOR QUALIFICATIONS**

Madera County Department of Social Services • 1626 Sunrise Ave., Madera, CA 93638 • (559) 675-7841