

SCHEDULE OF FEES

Effective January 1, 2026

Rebecca Martinez, County Clerk-Recorder



County of Madera
200 W. 4th Street
Madera, CA 93637
Clerk/Elections: Suite 1100
Recorder: Suite 1400

*County Clerk-Recorder
Elections
Commission of Civil Marriages*

All items requested to be conformed and returned MUST be accompanied by a self-addressed, stamped envelope.

County Clerk-Recorder staff are prohibited from practicing law and therefore cannot give legal advice. (GC 24004)

A \$25 returned check fee will be imposed on any check offered for payment which is returned without payment.

<u>Information</u>	<u>Telephone Number</u>	<u>Email</u>
Birth, Death, Marriage Certificates	(559) 675-7724	RecorderInfo@maderacounty.com
Official Recordings	(559) 675-7724	eRecordingSupport@maderacounty.com
Fictitious Business Names & Professional Registrations	(559) 675-7721	CountyClerkInfo@maderacounty.com
Marriage Licenses	(559) 675-7721	CountyClerkInfo@maderacounty.com
Election Services	(559) 675-7720	ElectionsInfo@maderacounty.com

**SCHEDULE OF MADERA COUNTY CLERK CHARGES
TELEPHONE (559) 675-7721**

NOTARY PUBLIC BONDS	Authority	Amount
Filing a notary oath and bond commissioned from the Secretary of State	GC 26849.1; GC 54985	\$15.00
Recording notary bond with County Recorder		See Recording Fees
PROFESSIONAL REGISTRATIONS	Authority	Amount
Filing a certificate of registration/renewal as a <i>Registered Process Server</i>	BPC 22352	\$100.00
a. A \$2,000.00 surety bond or cash deposit is required at the time of filing certificate.		
b. Applicant must be a California resident and may not have been convicted of a felony.		
c. One photo ID card is included. Photos are taken on-site at the County Clerk's office.		
Filing a certificate of registration/renewal as a <i>Registered Professional Photocopier</i>	BPC 22453, 22453.1	\$175.00
a. Fee is reduced to \$100.00 if applicant is also a registered Process Server.		
b. A \$5,000.00 surety bond or cash deposit is require at time of filing certificate.		
c. One photo ID card is included. Photos are taken on-site at the County Clerk's office.		
Filing a certificate of registration/renewal as a <i>Registered Legal Document Assistant OR Unlawful Detainer Assistant</i>	BPC 6404	\$175.00
a. A \$25,000.00 surety bond or cash deposit is required at the time of filing certificate.		
b. Documentation of education and employment history is required at time of filing.		
c. One photo ID card is included. Photos are taken on-site at the County Clerk's office.		
Bond Filing fee for Process Server/Photocopier/LDA/UDA registrations (GC 26849.1)	BPC 22453(c), 6405(4) 22455(a)(2)	\$7.00
Bond Recording fee for Process Server/Photocopier/LDA/UDA registrations		See Recording Fees
FICTITIOUS BUSINESS NAME STATEMENTS	Authority	Amount
Filing and indexing of a fictitious business name statement (FBN) or renewal, including any affidavit of publication and furnishing of one certified copy	BPC 17929, GC 54989	\$25.00
a. Includes one business name and one registrant (owner) name		
b. Must include a copy of SOS Statement of Information or articles as applicable		
Each additional business name OR registrant name listed	BPC 17929, GC 54989	\$7.00 per name
a. additional business must be at the same address		
Filing and indexing an Abandonment of Use of a FBN, including any affidavit of publication	BPC 17929, GC 54989	\$15.00
Filing and indexing a Withdrawal from partnership operating under a FBN, including any affidavit of publication	BPC 17929, GC 54989	\$15.00
Publication of Notice		Varies by Newspaper
Each FBN filing for a NEW name or to renew with changes is required to publish a notice to the public within 45 days of filing with the Clerk. The notice must publish once a week for 4 consecutive weeks in a newspaper of general circulation in Madera County.	BPC 17917	
CERTIFICATION AND CLERK COPY FEES	Authority	Amount
Certification of Public Official	GC 26852, 54985	\$7.00
Humane Officer Registration	CORP 14502(d)	\$5.00
Certificate of Authority - Department of Insurance (Free for government agencies)	GC 26855.3, 26857	\$3.50

Preparing photocopy of any document or record - per page	GC 26831, GC 54985	\$1.00
Certification of a copy prepared by the County Clerk (GC 26833)	GC 26833	\$1.75
Certificate of Aliveness If required for insurance benefits by a foreign country.	GC 26858, 6106	No Charge
Certificate of Acknowledgment County Clerk staff may only acknowledgment vital applications submitted to other Counties or CDPH. They are not permitted to acknowledge any other legal document.	GC 8211, GC 54985	\$15.00
Translation Certificate Processing Fee	GC 27293(a)(2)(C), GC 54985	\$10.00

ADMITTED SURETY INSURERS (GC 26855.1)	Authority	Amount
Filing a power of attorney or revocation for an admitted surety insurer, first name	GC 26855.2, 26855.3	\$3.50
a. Additional names designated on the same POA, each name		\$2.50

MISCELLANEOUS	Authority	Amount
Public Marriage License	GC 26840, 26840.3, GC 54985 GC 26840.7, HSC 100435, WI 18305	\$50.00
Confidential Marriage License	GC 26840.1, GC 26840.8 WI 18305, GC 54985	\$55.00
Duplicate Marriage License When a marriage licenses is lost, damaged, or destroyed after the marriage ceremony, but before it is returned to the county recorder; or is deemed unacceptable for registration by the county recorder or the State Registrar, a duplicate license shall be obtained.	FC 360(c), GC 54985	\$15.00
Civil Marriage Ceremony No more than 8 guests may attend the ceremony, including any require witness. Appointment required.	GC 26861, GC 54985	\$50.00
Fish & Game Filing Fee - County Clerk Administrative Fee (additional filing fees set by CDFW and are adjusted annually)	F&G 711.4(d)(1)	\$50.00
Passport Acceptance Agency Fee Per application; Additional application fees are set by US Department of State		\$35.00
Passport Photograph Per applicant (must be age 5 and older)		\$15.00

**SCHEDULE OF MADERA COUNTY RECORDER CHARGES
TELEPHONE (559) 675-7724**

REGULAR RECORDING FEES	Authority	Amount
<u>All recordings are subject to the Building Homes & Jobs Act fee unless an exemption is cited - please review below.</u>		
First page (8 1/2 x 11 inches)	GC 27361(a)	\$14.00
Each additional page		\$3.00
Combined Documents (Each Additional Title) Whenever two or more documents are serially incorporated on one form or sheet, or are attached to one another, except as a marked exhibit, each instrument shall be considered to be a separate instrument for the purpose of computing fees established by GC 27361	GC 27361.1	\$14.00

January 2026 Schedule of Fees

Non-Standard form size fee (applies to total page count of document) Will be charged to any document that contains a page or pages that are smaller than or exceeds 8 1/2 x 11 inches, up to 8 1/2 x 14 inches	GC 27361.5, 27361(a)(2)	\$3.00 per page
Penalty Print Applies to every page that contains text printed more than 9 lines per vertical inch or more than 22 characters and spaces per inch horizontally	GC 27361(a)(1)	\$1.00 per page
Preliminary Change of Ownership Report Missing Will be charged if a PCOR is not submitted with a conveyance document	RTC 480.3(b)	\$20.00
Involuntary Lien Notices - per debtor Provides notice to debtors via regular first-class mail that an involuntary lien/judgment has recorded that may affect their property.	GC 27387	\$6.00
Release of State & Local Governmental Liens	GC 27361.3	\$20.00
Notices & Releases of Federal Tax Liens Plus \$3.00 for each additional page	CCP 2104	\$14.00
Notices & Releases of State Tax Liens (Out of State Residents) Plus \$3.00 for each additional page	GC 7171(d)	\$14.00
Building Homes & Jobs Act fee (SB2) Applies to all recorded documents unless a valid exemption is cited on the document or \$225.00 maximum is met on concurrently recorded documents for the same parties related to the same property. Exemptions to this fee include: transfer subject to the imposition of documentary transfer tax; transfers of real property that are residential property to an owner-occupier; documents not related to real property; documents executed by or recorded by the State or a local government entity; documents executed by or recorded by federal government in accordance with the Uniform Federal Lien Registration Act; or documents recorded concurrently with any of these exemptions by the same parties related to the same property	GC 27388.1	\$75.00
Additional references requiring indexing - per reference References to groups of mining claims consecutively numbered or lettered alphabetically	GC 27361.2	\$1.00
Additional names (Per group of 10 names or fraction thereof)	GC 27361.8	\$1.00
Map filing - first page Each additional page *Subject to Building Homes & Jobs Act fee	GC 27372	\$9.00 \$2.00
Financing Statements - UCC Recording fee 1-2 pages 3 or more pages * Subject to Building Homes & Jobs Act fee & any additional penalty fees as applicable	GC 12194	\$10.00 \$20.00
State, Municipality, County, or Other political subdivision official recordings Not applicable to lien releases or documents subject to a fee prescribed in the law Not applicable to copies	GC 27383	NO CHARGE

DOCUMENTARY TRANSFER TAX	Authority	Amount
All conveyances (deeds) of real property and leases wherein the term, including options, exceeds 35 years are subject to DTT; unless a valid exemption is cited. DTT is also due on any unrecorded transfers	R&T 11901	\$1.10 per \$1000.00

of interest that result in change in ownership.
 DTT is based on the consideration paid or value of the property:

RECORDER COPIES & MISCELLANEOUS FEES	Authority	Amount
First page of recorded, filed, or other document on file with or prepared by the Recorder	GC 27366	\$3.00
Each additional page		\$1.00
Copy of recorded military discharge papers, certificates of service, or notice of separation Certified copies provided upon completion of notarized application	GC 27381	NO CHARGE
Certification fee	GC 27364	\$2.00
Map Copy	GC 27366	
Digital or 18 x 24 print		\$5.00
11x16 print		\$2.00
CD Extract (700 MB) - per disc Official record data transferred to disc biweekly, monthly, or quarterly as requested Document types may include all recorded, conveyances only, maps only, etc.	GC 27366	\$25.00
Annual FTP subscription -Official Records Customers receive daily transfers of images and indexed data.	GC 27366	\$450.00 per month

Government Code 27383 requires payment of fees for making a copy of a paper or a record to be collected from the state, any municipality, county of the state or other political subdivision thereof.

VITAL RECORDS - CERTIFIED COPIES (GC 27365, 27369)	Authority	Amount
Birth Certificate	HSC 103625(b), 103625(f), 103525.5, 100425 , WI 18966,	\$31.00
Birth Certificate (Government Agency)	HSC 103625(b), 103625(f), 100425, 103525.5	\$24.00
Death Certificate	HSC 103625(a), 103625(f), 103525.5, 100425, PEN 14251	\$26.00
Fetal Death Certificate	HSC 103625(a), 103625(f), 100425	\$23.00
Marriage Certificate (Public or Confidential)	HSC 103625(c) 103625(f), 103525.5, 100425, FAM 506 FAM 1852	\$19.00
Marriage Certificate (Government Agency)	HSC 103625(c), 103625(f), 103525.5, 100425	\$14.00
Vital Record Search Fee Any search of the files and records performed by the Clerk-Recorder shall be equivalent to the cost of the record. If no record is found, a Certificate of No Record shall be issued.		Cost of Record

Fee exemptions are available on vitals for the following: Homeless Individuals, Foster Youths, Victims of a Natural Disaster Pursuant to Executive Order, to establish Child Support, for Veteran's Benefits

Health & Safety Code 103660 requires payment of fees for making a copy of a record to be collected from any public agency including the state, the Regents of the University of California, a county, city, district, public authority, public agency, and any other political subdivision or public corporation in the state.

**SCHEDULE OF MADERA COUNTY REGISTRAR OF VOTER CHARGES
TELEPHONE (559) 675-7720**

<u>ELECTIONS COPY FEES</u>	<u>Amount</u>
Election Documents/Oaths, etc.	\$0.50 per page
Campaign Disclosure Statements	\$0.10 per page
Statements of Economic Interest	\$0.10 per page
Printed Voter Lists (Candidate Rate) Alphabetical or Street Address	\$0.50 per 1,000
Printed Voter Lists (Non-Candidate Rate) Alphabetical or Street Address	\$0.50 per page
Mailing Labels - Voters	
Set-up Fee	\$40.00
Per 1,000 labels	\$10.00
Voter List w/Vote History on CD:	
Set-up Fee	\$40.00 +
Per 1,000 records	\$1.00
Voter List w/o Vote History on CD:	
Set-up Fee	\$40.00 +
Per 1,000 records	\$0.30
Vote By Mail Voter List:	
Hard Copy + \$0.10 per page	\$10.00
CD (flat fee - no record limit)	\$10.00
Precinct/District File (PDF) on CD	\$10.00
Statement of the Vote:	
Hard Copy	\$20.00
CD	\$15.00
Unofficial Summary of Results	\$10.00
By Precinct	plus \$0.50 per page

<u>ELECTIONS MISCELLANEOUS</u>	<u>Amount</u>
Certified Copy of Voter Registration Card	\$1.50
Vote Center/Drop Box List	\$5.00
Candidate List by Office	\$5.00
Election Management/Set-up	\$200.00
Minimum Fee - database initialization, candidate filings, publications, etc.	
Statement of Qualifications	See Handbook
*Refer to Candidate Handbook	
Filing fee - State, County, Judicial Offices	See Handbook
Filing Fee Municipal Office	\$25.00

January 2026 Schedule of Fees

Notice of Intent to Circulate Petition: Review by Clerk	\$200.00
Fine - Late Statement of Economic Interests up to \$100.00 maximum	\$10.00 per day
Senior Vote Center Representative	\$20.00/hour
Vote Center Representative	\$17.00/hour
Recount Fees	As Determined by County Registrar
Fees are calculated based on the estimated cost of labor, equipment, materials and personnel. Manual recount costs will differ from recounts using computers/machines.	

<u>ELECTIONS MAPS</u>	<u>Amount</u>
County/City Precincts (Large Scale)	\$5.00
Individual Precincts (8 1/2 x 11 paper)	\$0.50

<u>ADMINISTRATIVE FEES</u>	<u>Amount</u>
Returned Check Fee	\$25.00