



Community & Economic Development Department

Building Division

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- Oakhurst Office
- 40232 Junction Dr.
- Oakhurst, CA 93644

Mobile Home Installations

Verify with the Planning Department to determine the parcels zoning and foundation requirements.

When applying for a mobile home installation permit, please have the following information and documents ready for submittal:

1. Complete an accurate permit application and Madera County plot plan form. Provide a valid Assessor's Parcel Number (APN).
2. Provide a floor plan and elevations of the mobile home drawn on 11" x 17" paper.
3. Obtain the manufacturer's name, date of manufacture, model name/number, insignia/label number(s), serial number(s) and unit dimensions.
4. Obtain the value of the mobile home for the HCD 433(B) form.
5. Provide two sets of engineered foundation plans for a permanent foundation system, or two sets of tie-down system plans if the installation is on a tie down foundation system.
6. Provide two sets of plans for any proposed accessory buildings, carports, patio covers, or decks that will be installed at the same time as the mobile home for separate permits.

If the mobile home is to be installed on a permanent foundation system, then a form 433 A & B needs to be completed and recorded with Madera County Recorder's Office (there will be a fee) or a Chattel installation certificate needs to be completed. By recording the 433-A Form your mobile home will become part of the land as real property and you will no longer get a yearly registration form from the Department of Housing and Community Development Department.

You will be notified if any additional information is required. After the permit application has been approved we will issue a School Fee Certificate, which will be given to you to take to the appropriate school district and pay any applicable school fees. The Madera County Building Department **DOES NOT** issue or inspect mobile homes installed in a developed mobile home park this will require review and approval through Housing & Community Development Dept. (HCD) HCD office is www.hcd.ca.gov or (916) 445-4775.